

At a Glance

Classes	Date	Days	Begin	Fees
Pharmacology Made Insanely Easy	16-Nov	M	5:00-8:00	\$125
Defensive Driving	16-Nov	MR	6:00-10:00	\$80
Accelerated Nursing Assistant Course - Greenwood	16-Nov	MTWRF	8:00-4:00	\$495+
Internet Fundamentals	17-Nov	TWR	3:00-5:00	\$269
Customer Care Essentials - Supervisory Development	17-Nov	T	8:00-12:00	\$10
Customer Care Essentials - How Technology Equals Efficiency	18-Nov	W	10:00-2:00	\$10
Customer Care Essentials - Supervisory Development	19-Nov	R	3:00-7:00	\$10
Interior Design: Lighting Needs	19-Nov	R	6:00-9:00	\$80
Intermediate Motorcycle Riding	20-Nov	F Sa	8:00-4:00	\$139
Internet Understanding, Surfing, & Searching	20-Nov	F	9:00-1:00	\$59
Experienced Motorcycle Riding	22-Nov	Su	9:00-4:00	\$79
Customer Care Essentials - How Technology Equals Efficiency	24-Nov	T	8:00-12:00	\$10
Commercial Truck Drivers Licensing	30-Nov	MTWRF	7:00-5:00	\$3,895
Forklift Safety Training & Driving School	4-Dec	F	8:00-3:00	\$149
Beginning Motorcycle Riding	4-Dec	F Sa Su	8:00-4:00	\$239
Driver's Education	7-Dec	MT	5:00-9:00	\$275
Defensive Driving	12-Dec	Sa	8:30-5:30	\$80
RN NCLEX Review	14-Dec	MTW	8:00-5:00	\$310
LPN NCLEX Review	14-Dec	MTR	8:00-5:00	\$310
Driver's Education	18-Dec	MT	8:00-4:00	\$275
Intermediate Motorcycle Riding	18-Dec	F Sa	8:00-4:00	\$139
Experienced Motorcycle Riding	20-Dec	Su	9:00-4:00	\$79
Swimming Pool/SPA Operators Certification course	6-Jan	W	8:30-5:00	\$175

Computer Skills Series

101Series:

- Intro to Microsoft Word
- Intro to Microsoft Excel
- Intro to Microsoft PowerPoint
- Managing Files/Folders

201Series:

- Intermediate Microsoft Word
- Intermediate Microsoft Excel
- Intermediate Microsoft PowerPoint
- Understanding the Internet (Surfing, Searching)
- Using the internet to apply for jobs/post resumes

Register for the whole series at once, or take the courses one at a time when you're ready.

All Courses Offered on a Rotating Basis

To Register for any of our classes call Continuing Education @ 941-8400 or @ <http://www.ptc.edu/coned>

Piedmont Technical College does not discriminate in recruitment, admissions, educational services or employment on the basis of race, sex, national or ethnic origin, age, religion or disability.

