PIEDMONT
Technical College

Degree Evaluation – Program Assessment

PTC ID: _____   **Name:** _____

Federal regulations require students enrolled in a degree, certificate, or diploma program must complete their program of study within a timeframe no longer than 150% of the published length of the educational program, as measured by attempted credits. Per these regulations, as soon as Piedmont Tech determines that a student will not complete their program within the 150% timeframe, the student becomes ineligible for financial aid.

You may appeal this decision by completing the Degree Evaluation – Program Assessment Appeal. **All documentation described below should be attached to this appeal, or it will be automatically denied.**

STEP 1: General Information

Semester/Academic Year in which you are requesting an appeal:

☐ Fall   ☐ Spring   ☐ Summer

Current Program: _____

STEP 2: Reason for Appeal
What prevented you from completing your program or certificate within the 150% timeframe? Check all that apply.

☐ Changed majors: Previous major(s):_____

☐ Took courses not required for major(s)

☐ Repeated courses because of failures and/or withdrawals due to extenuating circumstances.

STEP 3: Log into your Pathway account and print out a DegreeWorks degree audit for your current major. Attach the audit to this form and from the audit indicate:

> Number of hours required for current program: _____
> Remaining number of hours needed to complete degree: _____
> Expected Graduation Date: _____

STEP 4: Certification
- I understand that I am not making Satisfactory Academic Progress (SAP) and am therefore ineligible for all financial aid.
- I understand that if this appeal is approved, financial aid will **ONLY PAY** for the courses that are indicated on the degree audit. Questions concerning my degree audit should be directed to my academic advisor.
- I understand that by signing below I agree to fulfill my obligations and requirements, and that I am entering into a contract with the College to complete the above named degree and take only required courses.

Electronic signatures cannot be accepted.

Student's Signature_____**Date**_____