



PIEDMONT TECHNICAL COLLEGE

POLICY

POLICY NUMBER: 7-10-1010

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TITLE: Provision of Secure Storage

**RELATED POLICY
AND PROCEDURES: 7-10-1010.1 Provision of Secure Storage**

**DIVISION OF
RESPONSIBILITY: Business and Finance**

February 19, 2013

December 2, 2013

Date Approved by Area Commission

Date of Last Review

Date of Last Revision

It is the policy of Piedmont Technical College to provide secure physical and electronic storage space for assets, documents, and information that the College is legally required to protect.