

Date: August 4, 2009

Services for Students with Disabilities

FACULTY NOTIFICATION FORM

Instructor:		Faculty or Adjunct				Course:		College 101	
Term:	Fall	X	Spring		Summer		Year:	2009	
Student's Name:		Piedmont Tech Student				P#		P12345678	

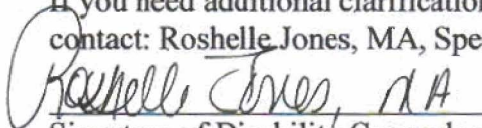
The above named student has provided documentation verifying a disability. If a student with a disability is unable to perform certain academic tasks in the traditional manner, alternative methods can usually be found which enable the student to fully participate in the learning and evaluation process. Such academic accommodations should be arranged on an individual basis and in a spirit of equalizing opportunity rather than lowering standards or waiving requirements. It is best for the student and the instructor to discuss the specific course requirements to identify areas that may be affected and to jointly develop reasonable alternatives.

Instructors with special requests for test accommodations should notify the Assessment Center Coordinator and arrange, in advance, for such requests to be implemented.

In accordance with the Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and the Rehabilitation Act of 1973, Section 504, the following are recommended "reasonable accommodations" for this student:

Classroom		Testing	
	Note-Taker-per student request		Oral Exam-student advanced request is recommended
	Student may record lecture- if applicable	X	Time and 1/2
	Copy of lecture notes if requested	X	Quiet Area
X	Tutoring-recommend Tutoring Center or Student Support Services	X	Separate Room- if available
	One-on-One Interaction with Instructor-as needed		Assistive Technology-calculator if applicable
	Large Print Materials- if requested		Large Printed Test-if requested
	Preferential Seating- front of class		Preferential Seating-front of class
	Assistive Technology-personal laptop for notes		Other (see attachment) short breaks
	Type handwritten assignments- if applicable		Opportunity to ask clarification questions

If you need additional clarifications, or assistance providing the above accommodations, please contact: Roshelle Jones, MA, Special Needs Counselor at (864) 941-8378



Date: 8/4/09

Signature of Disability Counselor
pc: Assessment Center Coordinator

Updated April 2009

Piedmont Technical College does not discriminate in recruitment, admission, educational services or employment on the basis of race, sex, national or ethnic origin, age, religion or disability.

Abbeville County Center
283 Highway 28 Bypass
Abbeville, S.C. 29620
(864) 446-8324

Edgefield County Center
506 Main Street
Edgefield, S.C. 29824
(803) 637-5388

Laurens County
Higher Education Center
663 Medical Ridge Road
Clinton, S.C. 29325
(864) 833-1925

McCormick County Center
407 East Augusta Street
McCormick, S.C. 29835
(864) 465-3191

Newberry County Center
540 Wilson Road
Newberry, S.C. 29108
(803) 276-9000

Saluda County Center
702 Batesburg Highway
Saluda, S.C. 29138
(864) 445-3144