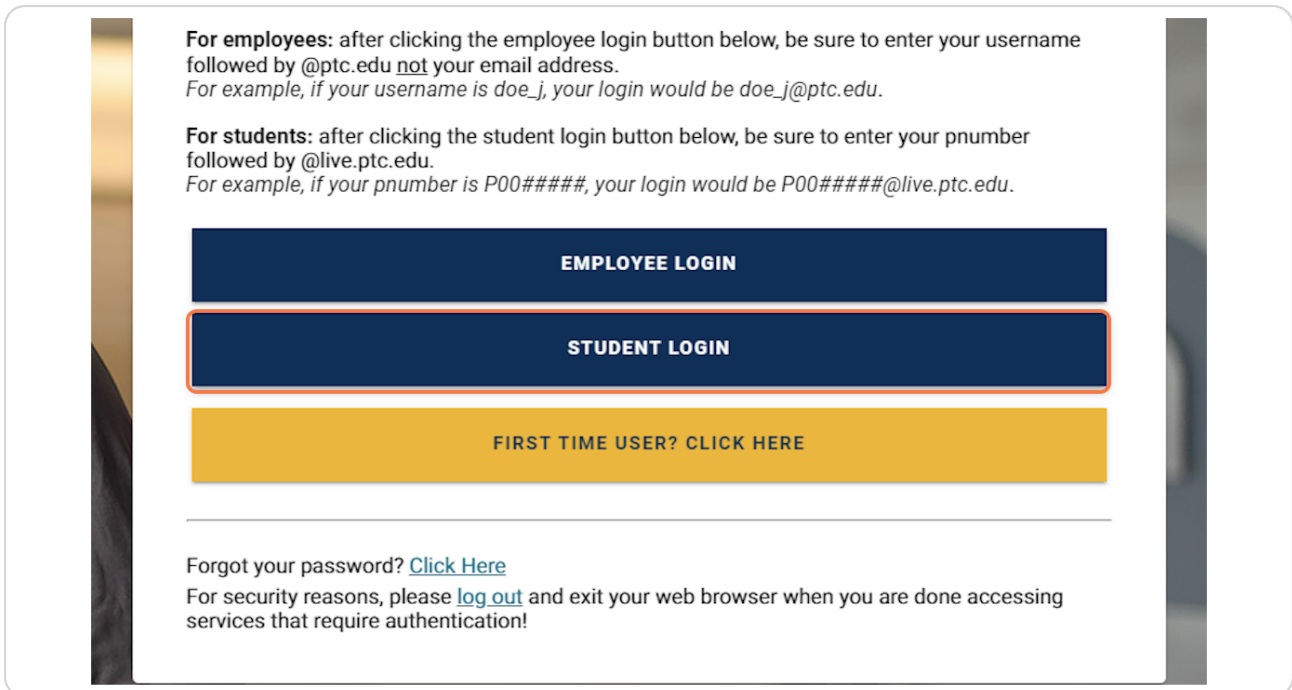


STEP 1

Click on STUDENT LOGIN



For employees: after clicking the employee login button below, be sure to enter your username followed by @ptc.edu not your email address.
For example, if your username is doe_j, your login would be doe_j@ptc.edu.

For students: after clicking the student login button below, be sure to enter your pnumber followed by @live.ptc.edu.
For example, if your pnumber is P00####, your login would be P00####@live.ptc.edu.

EMPLOYEE LOGIN

STUDENT LOGIN

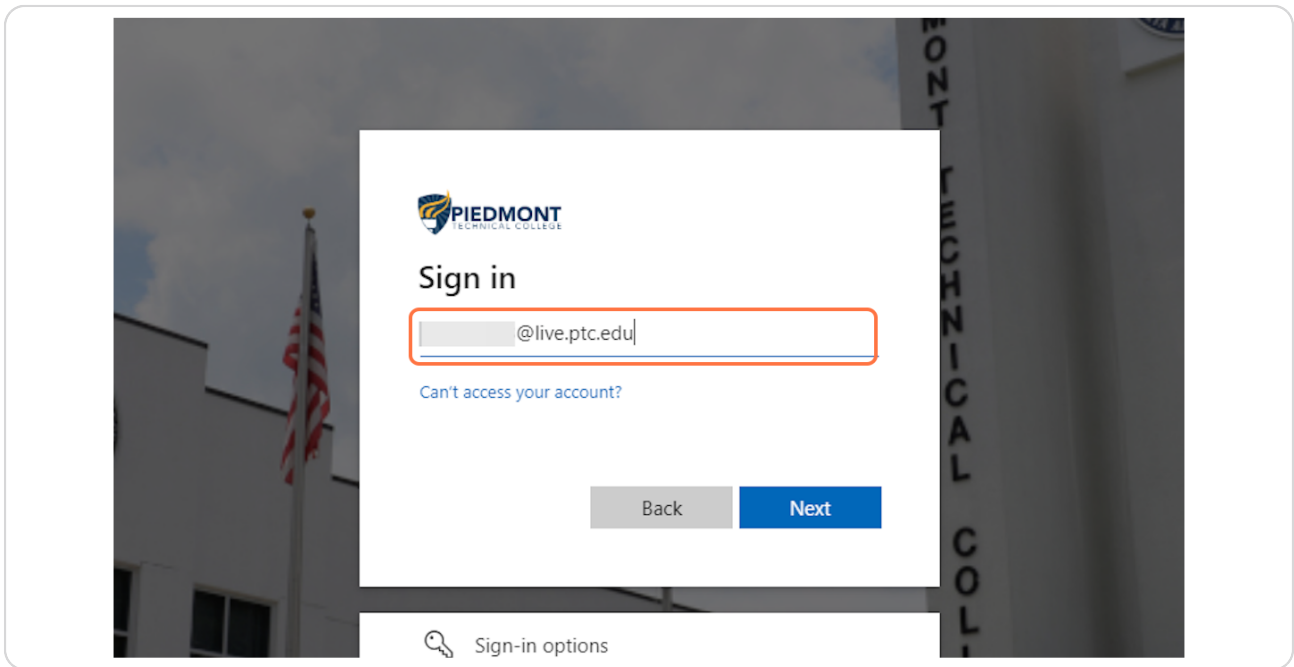
FIRST TIME USER? CLICK HERE

Forgot your password? [Click Here](#)

For security reasons, please [log out](#) and exit your web browser when you are done accessing services that require authentication!

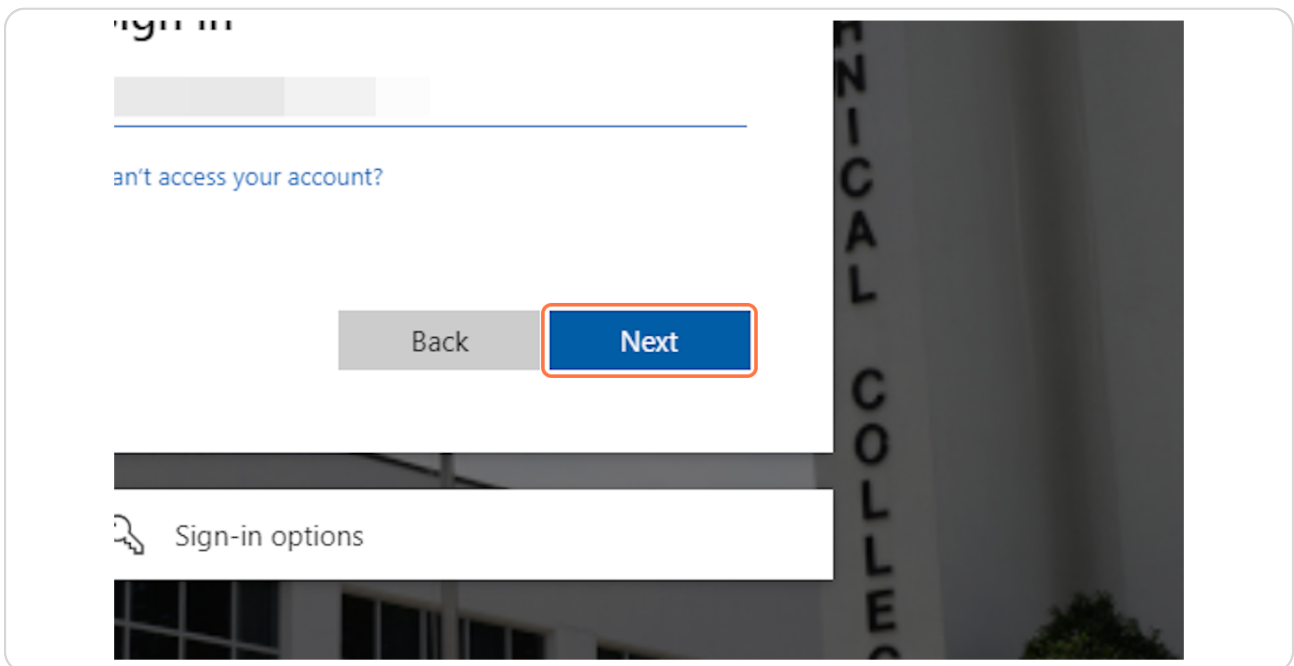
STEP 2

Type your username in "P00*****@live.ptc.edu" format



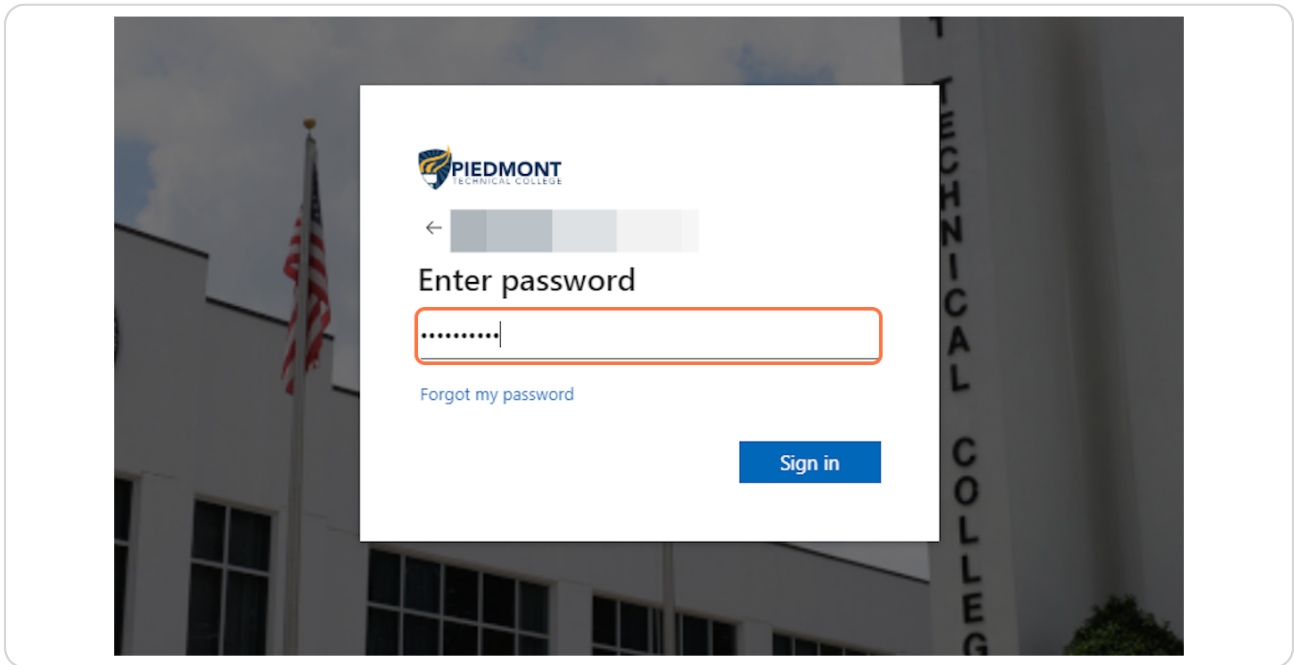
STEP 3

Click on Next



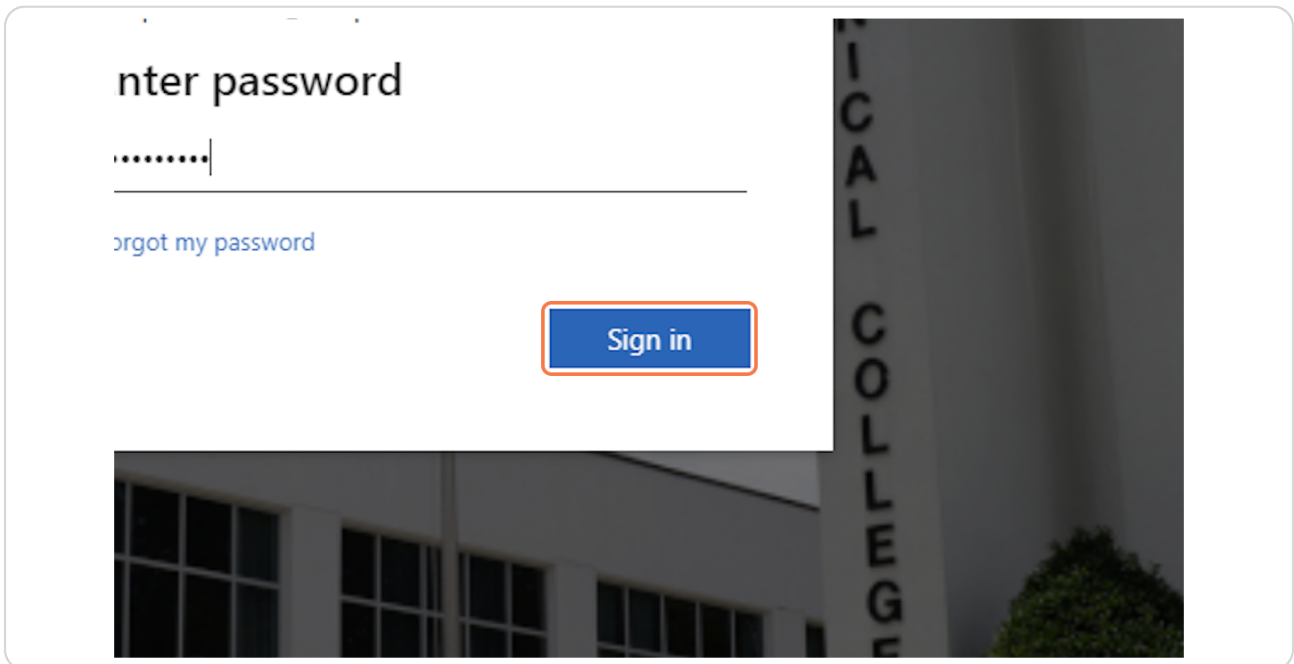
STEP 4

Type password



STEP 5

Click on Sign in



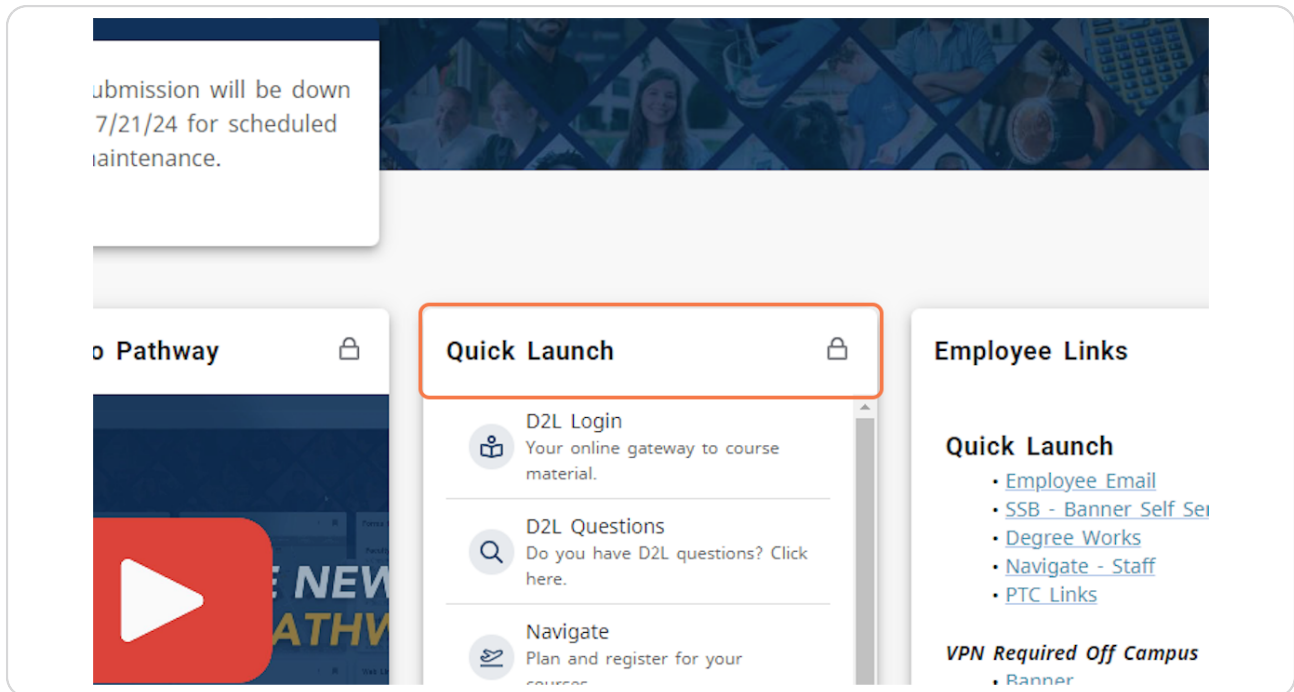
You may need to set up your multi-factor au...

2 Steps 


For login assistance, contact our IT helpdesk at 864-941-8627


STEP 6




Look for the Quick Launch box



Submission will be down 7/21/24 for scheduled maintenance.

o Pathway 

Quick Launch 

-  **D2L Login**
Your online gateway to course material.
-  **D2L Questions**
Do you have D2L questions? Click here.
-  **Navigate**
Plan and register for your course.

Employee Links

Quick Launch

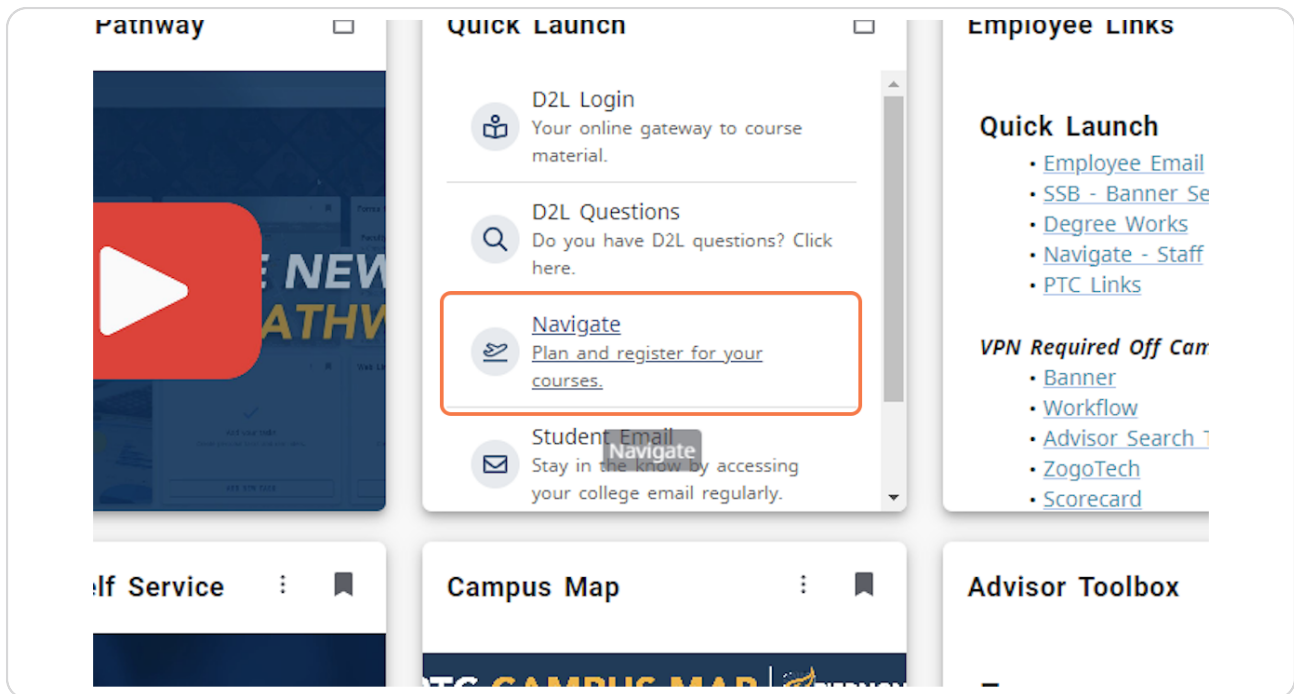
- [Employee Email](#)
- [SSB - Banner Self Ser](#)
- [Degree Works](#)
- [Navigate - Staff](#)
- [PTC Links](#)

VPN Required Off Campus

- [Banner](#)

STEP 7

Click on Navigate

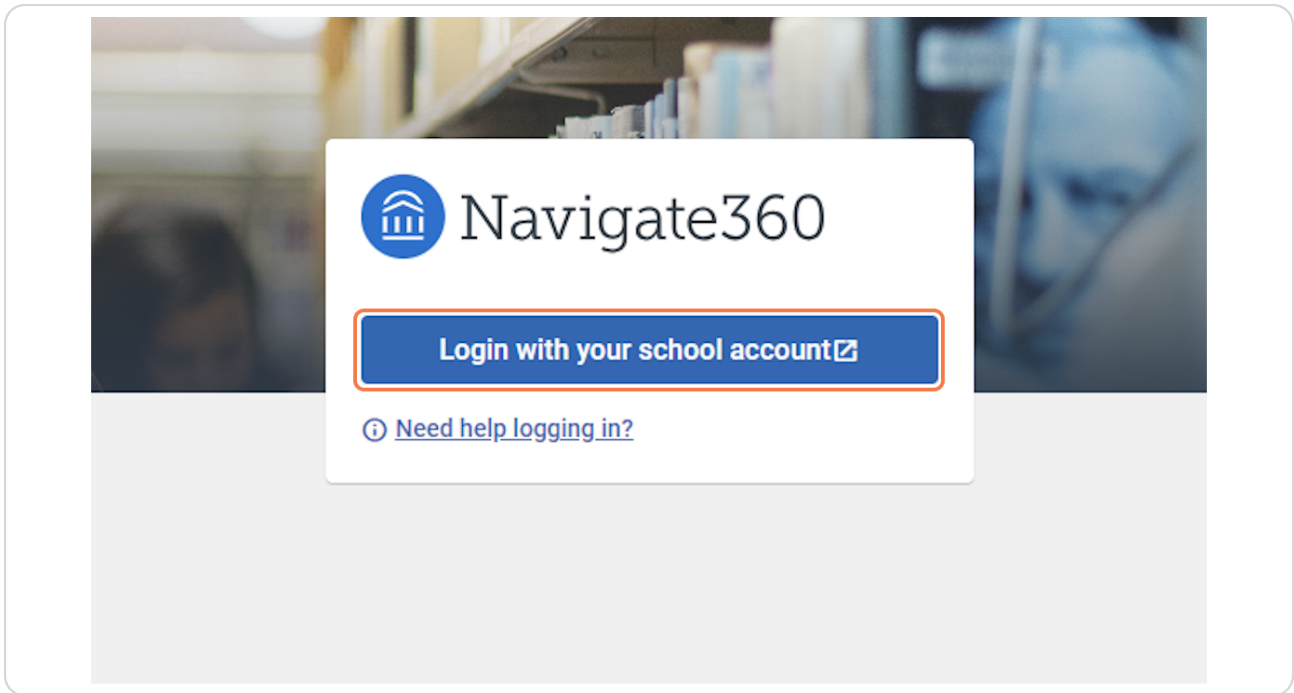


You will be redirected to **Navigate360**

1 Step 

STEP 8

Click on Login with your school account

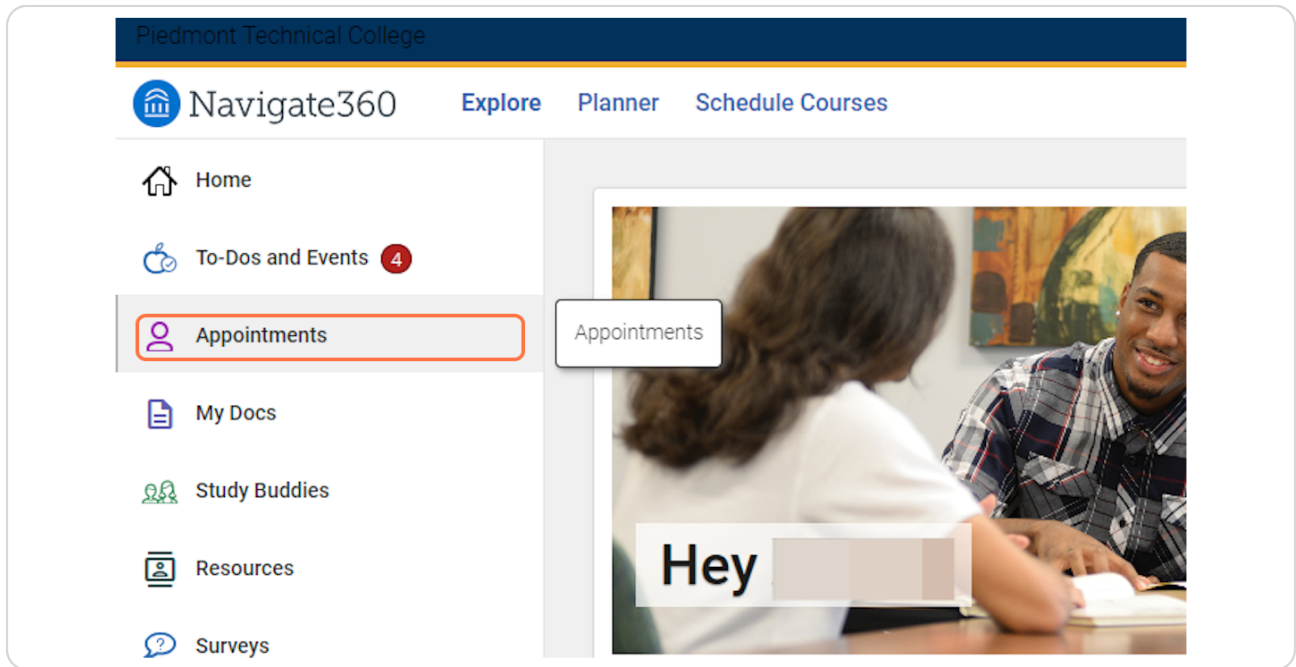


Navigate360

11 Steps [↗](#)

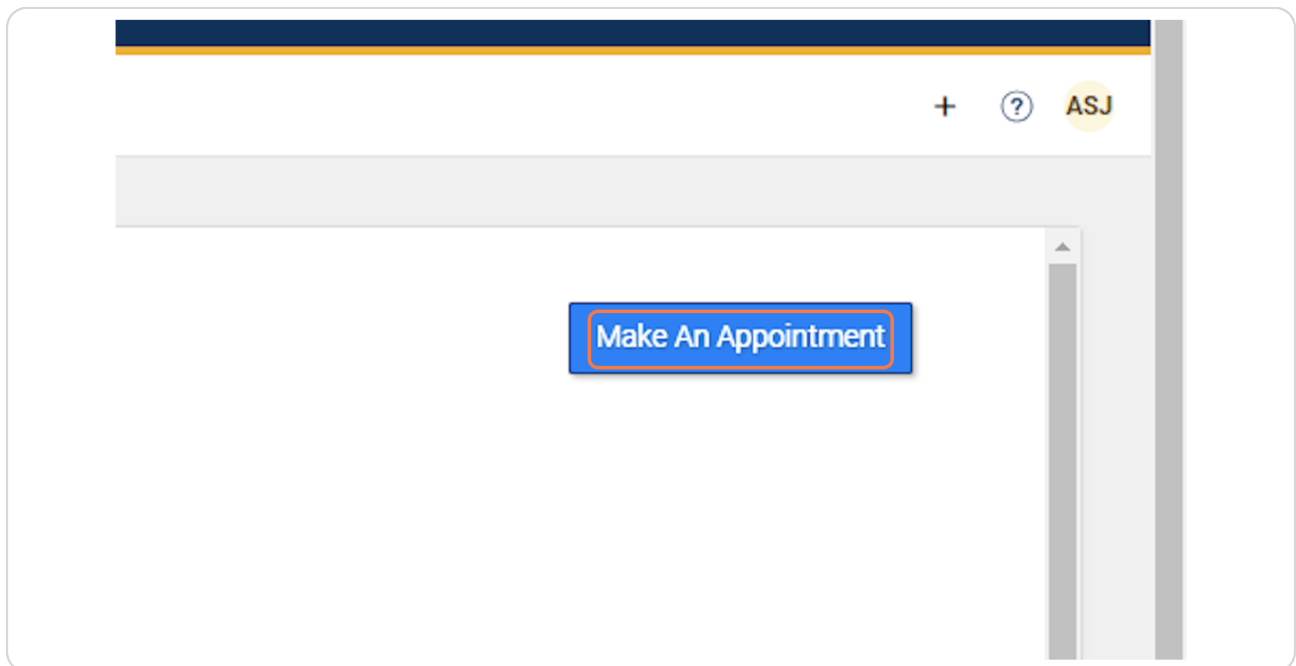
STEP 9

Click on Appointments in the menu on the left



STEP 10

Click on Make an Appointment



STEP 11

Select the type of appointment you would like

New Appointment

What can we help you find?

Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options to see available options for dropping in or requesting an appointment.

Other

[View](#)

[Req](#)

[Mee](#)

What type of appointment would you like to schedule? *

1. Enrollment Advising for New and Readmit Students

1. Enrollment Advising for New and Readmit Students

Academic Tutoring

Advising - Business Career Community

Career Services

Financial Aid

Instructor Office Hours

Student Disability Services

STEP 12

Choose the Service you need

available options for dropping in or requesting an appointment.

What type of appointment would you like to schedule? *

1. Enrollment Advising for New and Readmit Students

Service *

Enrollment Advising for New and Readmit Students

Academic Probation

Enrollment Advising for New and Readmit Students

SAP Plan for Financial Aid Appeal

Schedule Change

Find Available Time

[Re](#)

[M](#)

STEP 13

Click on Find Available Time

Enrollment Advising for New and Readmit Students

Pick a Date ⓘ

July 17, 2024

Find Available Time

STEP 14

In the calendar choose a date with a dot below for available appointment times

To-Dos and Events 4

Appointments

My Docs

Study Buddies

Resources

Surveys

Notifications

Holds

Class Schedule

Major Explorer

Favorites

Help

Students

Service

Enrollment Advising for New and Readmit Students

Pick a Date ⓘ

July 2024 < 17 >

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Staff

Search by name

How would you like to meet?

Search by type

Abbeville Campus

Greenwood Campus

Laurens Campus

2 People

STEP 15

To the right, appointments are shown by campus

The screenshot shows a scrollable list of appointment slots categorized by campus. At the top is 'Abbeville Campus' with two time slots: '10:00 - 11:00 AM' and '2:30 - 3:30 PM'. Below it is 'Greenwood Campus', which is highlighted with a red border. It features six profile icons and the text '6 People', with two time slots: '9:30 - 10:30 AM' and '10:00 - 11:00 AM'. At the bottom is 'Laurens Campus' with two profile icons and the text '2 People'.

STEP 16

Click on a time that works for your shedule

This screenshot shows the same appointment interface as in Step 15, but with a calendar on the left side. The calendar displays the month of February, with the 17th highlighted. The 'Greenwood Campus' section is highlighted with a red border, and the '9:30 - 10:30 AM' time slot is also highlighted with a red border. The 'Laurens Campus' section is visible below it.

STEP 17

Review your appointment details

[Go back \(Dashboard\)](#)

Review Appointment Details and Confirm

What type of appointment would you like to schedule? 1. Enrollment Advising for New and Readmit Students	Service Enrollment Advising for New and Readmit Students
Date 07/29/2024	Time 9:30 AM - 10:30 AM
Location Greenwood Campus	
Staff Robin Cobb	
Details Thank you for booking an appointment with me! If our meeting is in-person, it will be in the Enrollment Center (B Building) on our Greenwood Campus. If our appointment is virtual/via phone, please be on your computer and logged into Pathway. Instructions for logging into Pathway are found on your acceptance letter. I look forward to meeting with you!	

How would you like to meet? *

In-Person

You are seeing the only meeting type available for this time slot.

Would you like to share anything else?

Add your comments here

STEP 18

Add anything you would like for your advisor to know and choose how you would like to receive your reminders

How would you like to meet? *

In-Person

You are seeing the only meeting type available for this time slot.

Would you like to share anything else?

Add your comments here

Email Reminder

Reminder will be sent to

Text Message Reminder

Schedule

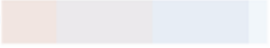
STEP 19

Click Schedule

lule

rer

Email Reminder

Reminder will be sent to 

Text Message Reminder

Schedule