

Piedmont Technical College Course Syllabus

COURSE INFORMATION

Course Prefix/Number: ENG 101

Title: English Composition I

Responsible Division: Arts and Sciences

Last Day to Withdraw from this Course: For the last date to withdraw from this course, consult the current *Student Calendar*.

Course Description:

For course, credit hour, pre-requisite(s) and co-requisite(s) information, visit the Detailed Course Information page: www.ptc.edu/courses/ENG101.

Textbook and Other Materials:

For textbook information and additional required and/or supplemental materials, visit the [college bookstore](http://www.ptc.edu/bookstore) (www.ptc.edu/bookstore).

Proctored Examinations:

Proctored examinations for distance learning courses taken at non-PTC campuses may require a proctoring fee for each exam taken.

COURSE POLICIES

Course policies are available online through the *Academic Catalog* and *Student Handbook*. Visit the [Course Policies page](http://www.ptc.edu/syllabus/policies) (www.ptc.edu/syllabus/policies) for a detailed list of important policies and more information.

GRADE POLICY

Detailed grading policy information can be found on the [Grading Policy webpage](http://www.ptc.edu/grading-policy) (http://www.ptc.edu/grading-policy). Final grade appeal information is available in the [Academic Catalog](http://www.ptc.edu/catalog/) (http://www.ptc.edu/catalog/).

ACCOMMODATIONS

Accommodations for ADA:

Information is available on the [Student Disability Services webpage](http://www.ptc.edu/ada) (<http://www.ptc.edu/ada>).

TITLE IX HARASSMENT AND SEXUAL ASSAULT INFORMATION

In accordance with Title IX of the Education Amendments of 1972, Piedmont Technical College does not discriminate on the basis of sex in its education programs or activities. Title IX protects students, employees, and applicants from sex discrimination in admissions and employment to include discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. More information regarding Title IX, including contact information for the Title IX coordinators, is available at [Title IX Harassment and Sexual Assault Information](https://www.ptc.edu/about/legal-disclosures/title-ix-harassment-and-sexual-assault-information) (<https://www.ptc.edu/about/legal-disclosures/title-ix-harassment-and-sexual-assault-information>).

RATIONALE

Why do I need this course?

English/language arts courses teach a process for acquiring skills necessary for effective communication in writing, reading, speaking, and listening. This course helps students develop an appreciation for the power of college-level written and oral traditions. This first composition course also prepares the student for writing expected in other college-level courses.

PROGRAM INFORMATION

For program information including required courses, program learning outcomes, gainful employment information and advisement information, refer to the Academic Program webpage. Go to [Academics](http://www.ptc.edu/academics) (<http://www.ptc.edu/academics>), select your program, and then select Credentials Offered.

COURSE STUDENT LEARNING OUTCOMES

Upon successful completion of this course and/or clinical, each student will be able to:

- Students will **identify** Standard American English (SAE), will **adapt** to a formal, academic use of SAE, and will **compose** a minimum of 3000 – 4000 words of original writing in SAE.
- Students will **identify** steps in the writing process, will **summarize, analyze, evaluate, interpret, and integrate** outside sources, will **associate** assignment instructions, assignment samples, and assignment grading criteria to function as an independent learner, and will **recognize and apply** methods of inquiry to solve problems.
- Students will **identify** correct MLA formatting, will **adapt** to manipulating formatting, and will **construct** word-processed and appropriately formatted major papers with research.

GENERAL EDUCATION COMPETENCIES

Piedmont Technical College General Education Competencies for All Graduates:

This course may address one or more of the following General Education Competencies (assessment will be stated when applicable):

Communicate effectively.

Assessment:

Skills in this competency will be determined based on the student's ability to draft well-developed essays with an introduction, a thesis, a body, and a conclusion using Standard American English (SAE) as well as effectively, logically, coherently, and cohesively support the thesis using well-organized, relevant support. Assessment of this competency will also include the student's ability to apply correct and accurate grammar usage to assignments.

Apply mathematical skills appropriate to an occupation.

Assessment:

N/A

Employ effective processes for resolving problems and making decisions.

Assessment:

Skills in this competency will be determined by the student's ability to approach writing by planning, formulating the thesis, drafting, and revising/editing the draft. Students will apply the writing process to compose essays and other assignments, submit assignments in a timely

manner, work effectively and appropriately with others, exhibit professionalism and originality, demonstrate the ability to function as an independent learner, and recognize and apply methods of inquiry that are essential to the rhetorical writing process. Students will summarize for author's purpose and main points; analyze content, rhetorical structure and validity in sources; and find, evaluate, and synthesize varied and reliable research materials to support a specific position.

Demonstrate the basic computer skills necessary to function in a technological world.

Assessment:

Skills in this competency will be determined based on the student's abilities to properly format essays, conduct online research, cite sources according to MLA guidelines, submit assignments through D2L and InSite/MindTap, and efficiently use a word processor and email.

To validate proficiency in the general education competencies, students in some programs will be tested using Work Keys.